

NATIONAL ASSOCIATION OF RETIRED POLICE OFFICERS

NOTTINGHAMSHIRE BRANCH – NUMBER 076

BRANCH RULES

1. NAME OF BRANCH

The Branch shall be known as the Nottinghamshire Branch of the National Association of Retired Police Officers. The short title shall be "NARPO (Notts)"

2. ADMINISTRATION

These Rules are in addition to the National Association Rules 5 to 18 and are made under the authority of National Rule No. 7.

3. a. ELECTION OF OFFICERS AND COMMITTEE

Members attending the Annual General Meeting shall elect from the Branch Membership their Chairman, Vice-Chairman and Secretary/Treasurer and a committee of twelve among which number there shall be at least two widow members.

The Committee shall appoint from its number an Assistant Secretary/Treasurer bearing in mind succession to the full office, and four persons to represent the Branch as Trustees of the Nottinghamshire Constabulary Benevolent Fund, at least two of these persons to be from members of the branch committee.

The Committee shall have the power to co-opt any person for a specific purpose.

Persons elected shall normally remain in office until the end of business of the next following Annual General Meeting.

b. CASUAL VACANCIES

Should a casual vacancy arise on the Committee due to unforeseen circumstances during the period of Office of a member of the Committee, then this vacancy will be advertised through the Newsletter requesting nominations, duly proposed and seconded by members

In the case of an election, all nominations will be forwarded to the committee to appoint a member to the Committee. This will be carried out by secret ballot.

The successful applicant will serve as a member of the Committee until the next AGM when Rule 3 a. will apply.

4. COMMITTEE MEETINGS

The Committee shall meet at least four times per year. The Chairman shall, in addition to his/her own vote, have a casting vote in the event of a tied vote.

Eight members of the Committee shall form a quorum and may transact all ordinary business of the committee.

5. PRESIDENTS AND VICE PRESIDENTS

The Chief Constable of the Nottinghamshire Police shall, upon appointment, be invited to accept the office of Branch President.

Persons who retired as Chief Constable of the Nottinghamshire Police or any previous Force serving within the County or City of Nottingham shall be offered the Office of Vice-President of the Branch and an Annual General Meeting may grant such office to any retired police officer who is considered suitable by virtue of outstanding service either to the Police Service or to the Branch.

6. TREASURER'S REPORT

The Branch Treasurer shall present his statement of accounts and balance sheet for the previous year for the approval of the Annual General Meeting. For the purposes of this rule a year shall be defined as the period between the 1st January and the 31st December in any year.

7. AUDITOR

A competent Auditor shall be appointed at each Annual General Meeting and all relevant books, accounts receipts and other documents shall be made available to him immediately after each year end.

8. BRANCH PUBLICATIONS

A Branch Newsletter shall be published by the Branch Secretary not less than four times per year. A copy of each newsletter published shall be sent to the last known address of each member unless the member has notified the Branch Secretary that he/she does not wish to receive this publication. This requirement shall not apply if mail has been sent to the last known address of the member and returned undelivered.

9. EXECUTIVE POWER

The Chairman, Vice Chairman and Secretary shall have the Executive Power to deal with any urgent matter concerning the Branch subject to ratification by the Committee at its next meeting.

10. GENERAL MEETINGS

An Extraordinary General Meeting may be held at any time at the discretion of the Committee or upon receipt by the Secretary of the Branch of an application signed by not less than 12 members. Twenty-one days notice of an Extraordinary General Meeting shall be given to all members.

Resolutions, duly proposed and seconded for inclusion on the agenda of any General Meeting must be sent in writing to the Secretary at least 21 days prior to the date of the meeting.

If two thirds of the numbers present at a General Meeting vote in favour of a resolution, the resolution shall be declared "Carried".

Matters raised in 'Other Business' at a General Meeting shall be referred back to the Committee for consideration.

11. RULE AMENDMENTS

The Branch Committee shall have the power to amend these rules at any time should this be required. Any such amendments shall be put before the members attending the next Annual General Meeting and approved by those members before being put into operation.

12. CITING AND REVOCATION

These rules shall be cited as the Branch Rules of the Nottinghamshire Branch of the National Association of Retired Police Officers. The rules revoke and replace any previous rules of the branch and were approved by and brought into effect by the Annual General Meeting of the Branch held at the Nottinghamshire Police Headquarters on the 22nd day of April 2005.